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Project, Program, and Portfolio Management

Leadership & Team Management
End-to-End Project Management
Stakeholder Management
Agile Project Management
Change Management

Continuous Business Improvement
Budget Management
Analysis & Reporting
Risk Management
Mentoring & Coaching

Degrees:	Diploma in Management, Open University Business School (2010) Master, Information Technology, University of Constanta (1998) B.Sc., Computer science license, University of Constanta (1996)
Professional Affiliation:	Full member of Project Management Institute (PMI®)
Certifications:	PMP - certificate number: 466637, PMI® (2007), valid until 2020 PMI-ACP - certificate number: 1703143, valid until 2020, PSM I, ITIL Foundation v3, Management of Risks Practitioner, Management of Portfolio Practitioner, PMO-CP, PSM I, COBIT Foundation
Technologies:	MS Project, MS Office Suite, Zoom and WebEx, SAP, Asset Suite Oracle, Java, C++, Visual FoxPro, IBM DB2, MS SQL, PHP, HTML, Unity, Android, iOS, Windows, IBM AS/400, JIRA
Industries:	Information Technology, Telecom

WORK HISTORY

Agile Project Manager, Vauban IT Romania

2018 - present

Outline

Accountability for developing and implementation customized applications for customers working with multinational manufacturing company.

Key Responsibilities:

- working and liaising with key stakeholders to define requirements and document product backlog
- prioritize the user stories in MVP and other releases
- making sure the Development team delivers the highest level of customer satisfaction;
- risk management
- time management
- issues management: preventive and corrective actions
- periodical meetings with the development team to clarify the development requests
- verification of compliance with the deadlines of project deliverables
- change management
- communication with project stakeholders and project sponsor;



- regular reporting on projects progress in front of Steering Committee and Control Tower
- communication with project team
- project budget management
- delivering projects on time and within budget in accordance with the quality, scope and governance arrangements agreed with customers

Senior Project Manager, SIVCO Romania

2007 - 2018

Outline

Accountability for ERP, EAS, developing and implementation customized applications, and eLearning solutions for customers like utilities companies (energy, water, warm distribution, etc.), manufacturing companies (discreet and process manufacturing), nuclear companies, Public Sector (Romanian and EU)

Key Responsibilities:

- working and liaising with key stakeholders to define requirements and document business cases, use cases, test cases
- planning project activities - deadlines, deliverables, resources, responsible
- executing of the project plans, status reports, acceptance tests
- monitoring and control of activities conducted by the project team (including gathering and understanding business requirements);
- making sure the team delivers the highest level of customer satisfaction;
- managing third parties having contributions to the projects (partners and sub-contractors)
- risk management
- time management
- issues management: preventive and corrective actions
- regular meetings with the client project team to clarify open issues
- periodical meetings with the development team to clarify the development requests
- verification of compliance with the deadlines of project deliverables
- change management
- communication with project stakeholders and project sponsor;
- delivering of project progress reports to sponsors and stakeholders
- communication with project team
- mentoring and coaching project team
- project budget management
- contract management
- regular reporting on projects progress
- internal monthly reports on project status using SIVPMC
- providing all relevant information to the Managers to build the budget planning;
- delivering projects on time and within budget in accordance with the quality, scope and governance arrangements agreed with customers
- project closing, formalize acceptance of the project result and release project resources

Accomplishments:

- Leading 30 projects for up to 15 clients from different industries such as: NUCLEAR, Utilities (energy, water, warm distribution, etc.) and manufacturing, managing budgets up to 12 millions EUR and using waterfall methodology as well as Agile methodologies – SCRUM and KANBAN
- Successfully recovering and closing 5 red projects (project in crisis) with tight deadlines and limited resources
- Leading the program for eLearning solution for European Commission, working with distributed teams, 15 Partners and 4 subcontractors in the same time. The program has included:
 - Portal project– with specific functionalities developed in EN and translated in 21 languages
 - eLearning project
 - Micro-learning – 12 clips created for children, in English, with voice, texts and keywords. Each clip has translated in 21languages spoken within EU by each member



- state.
 - Courses for teens – 4 video created in English with voice, texts and keywords.
 - Courses for young adults – 4 videos created in EN with texts/subtitles and keywords
- TAXLANDIA project – A game developed in EN having functionalities for each category mentioned above at eLearning-project. The texts for the game were translated in 21 languages as well.
- Communication – using Social Media
- Leading without formal authority more than 40 representatives of the Member States within European Union in order to collect their feedback and validation in the shortest period of time possible.

SAP Consultant/SAP Project Manager, NESS Romania

2006 - 2007 / 2013-2015

➤ **SAP Consultant (BASIS):**

- 7 SAP landscape installation including clients preparation for development (customizing), testing and productive environment, requests transportation, planning of daily/weekly jobs for backup of the SAP database, jobs monitoring, specific BASIS tasks required by different procedures (changing operation mode, deleting/ reconstruction of indexes, package/notes installation, etc.), monitoring users activities, monitoring database growing
- Database administration for Oracle, DB2, and MS SQL Server

➤ **Project Management:**

- Leading up to 5 different SAP implementation projects, having more than 9 members in each project team, from the Business Blueprint to the Go Live phases
- Work with the implementation team within SAP system design
- Business blueprint development and approval
- System configuration
- User training preparation and execution
- Data migration (using LSMW and other application tools)
- System Testing (using SAP Solution Manager)
- Cut-over plan
- System documentation
- Go Live

IT Manager – Enel Electrica Dobrogea, Romania

2002 - 2006

- I led all the operations of IT Department including all projects within the department's portfolio. The team included software analysts, software engineers, developers, database administrators, applications administrators, network administrators, testers, project managers, and project coordinators.
- Led a team of 35 technical experts (located in Constanta, Calarasi, Slobozia, Tulcea), monitored service delivery as per SLA, performed quality audits, delivered feedback, identified & delivered training and conducted performance development reviews
- Define the IT strategy for company ENEL Electrica Dobrogea in alignment with IT Strategy of ENEL Company
- Estimated the budget for IT investments and services to more than 125 millions EURO. Define or approve technical requests for IT acquisitions (network equipments, servers, computers and laptops, printers, other IT materials).
- Main accomplishments: centralized the company' Data Centre, network and information systems
- Main projects: SAP, CROS (application for Clients Invoicing and Payments Management), EMSYS (application for Payroll and HR Management) and Change of Network Infrastructure.
- Approved the IT procedures for quality assurance system.

Key Responsibilities:

- Direct the Chapter's strategic goals
- Responsible for achieving the chapter vision, mission and objectives as detailed by the chapter board, PMI and chapter strategic plans
- Lead the activities of other officers toward chapter goals and objectives
- Ensure that the chapter board works together as a team
- Represent the chapter at public events
- Ensure strategic alliance, planning and annual reporting
- Be ultimately accountable for all board operations and chapter activities
- Act as a liaison between the chapter and PMI
- Ensure that the charter renewal is updated and that the chapter complies with those specified by PMI®
- Preside over the board of director's meetings and the annual general membership meeting
- Ensure that all chapter business is being done legally and ethically
- Assume responsibility for the overall functioning of the chapter
- Legally represent the organization (this role can be co-dependent with the finance officer)
- Ensure statutory and regulatory compliance in consultation with the vice president of finance
- With the board, ensure prudent disbursement of chapter funds
- Drive implementation of PMI policies and guidelines and ensure that they are reflected in chapter processes
- Manage periodic policy audits
- Promote leadership development opportunities for board development
- Develop and implement a succession and transition plan

Chartered CPD: On-going Continued Professional Development Programme,
The Chartered PMI Romania Chapter

Communication skills Good communication skills gained through my experience as IT Manager, Project Manager, Program Manager, and Deputy Consultancy Department Manager (Portfolio Manager & PMO)

